

TWPC Data Protection Policy

Scope

Tettenhall Wood Photographic Club (TWPC) will keep records of all club members details in digital format in addition to membership forms submitted.

The data will be collated by the ***Membership Secretary*** solely for use by TWPC.

Any person wishing to verify the information is welcome to do so.

General Business

All membership data will be confidential and **only be used by TWPC committee members as deemed appropriate**. Members may be contacted by e-mail by TWPC in relation to any relevant information that the committee deem necessary.

Club Competitions

Relevant data, (member's names, and image titles) will be used by the Competition Secretary to establish records of in house club Prints and Projected Images and the overall Photographer of The Year (POTY) competitions.

As such, the competition secretary will therefore have access to member's e-mail addresses, which he may use to contact members if deemed necessary.

In addition, any information required for Inter-Club battles, competitions, or exhibitions as required by the competition secretary will be used for each image / print as necessary.

NO DATA WILL BE USED OR FORWARDED FOR MARKETING PURPOSES.

Revised May 2018